

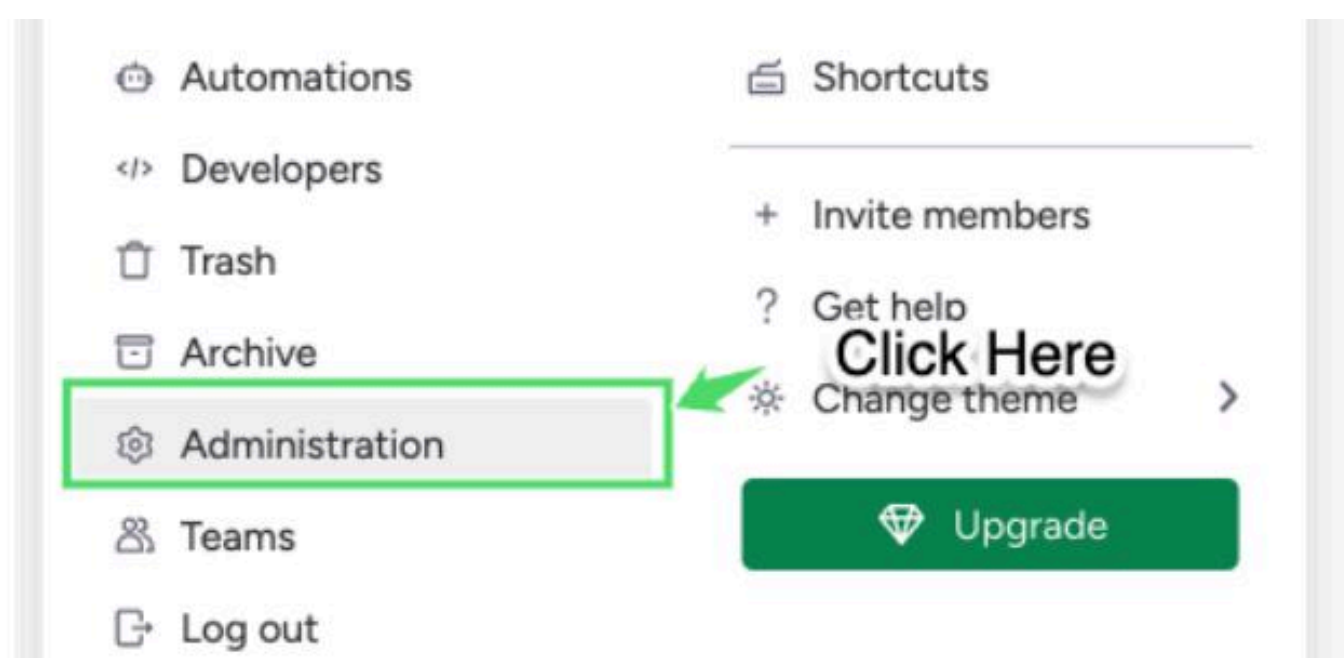
## Step-By-Step: Share Your Monday.Com Personal API Token

### Before You Start (1 Minute)

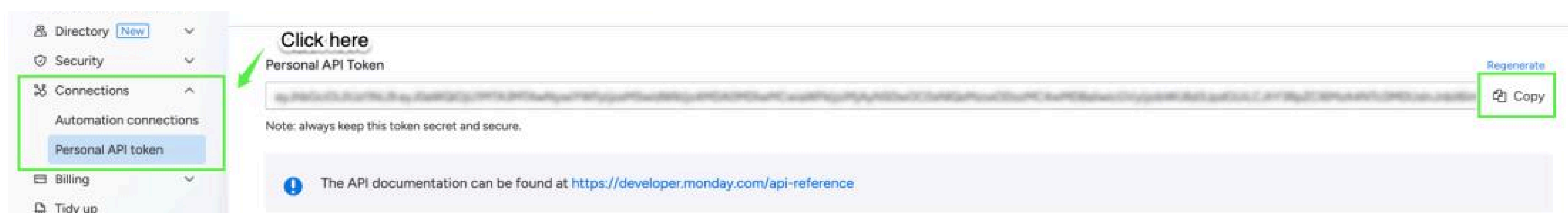
- Decide Which Existing Admin/Member User You Want Us To Mirror. (Guests Can't Create Personal API Tokens)
- Remember: The Token Inherits Everything That User Can See/Do. If That User Can't See A Board, The Token Can't Either.

### Option A — Admin Path (Fastest If You're An Account Admin)

1. Log In To Your Monday Account (E.G., [Https://Your-Company.Monday.Com](https://Your-Company.Monday.Com)).
2. Click Your Profile Picture (Top-Right) → Administration



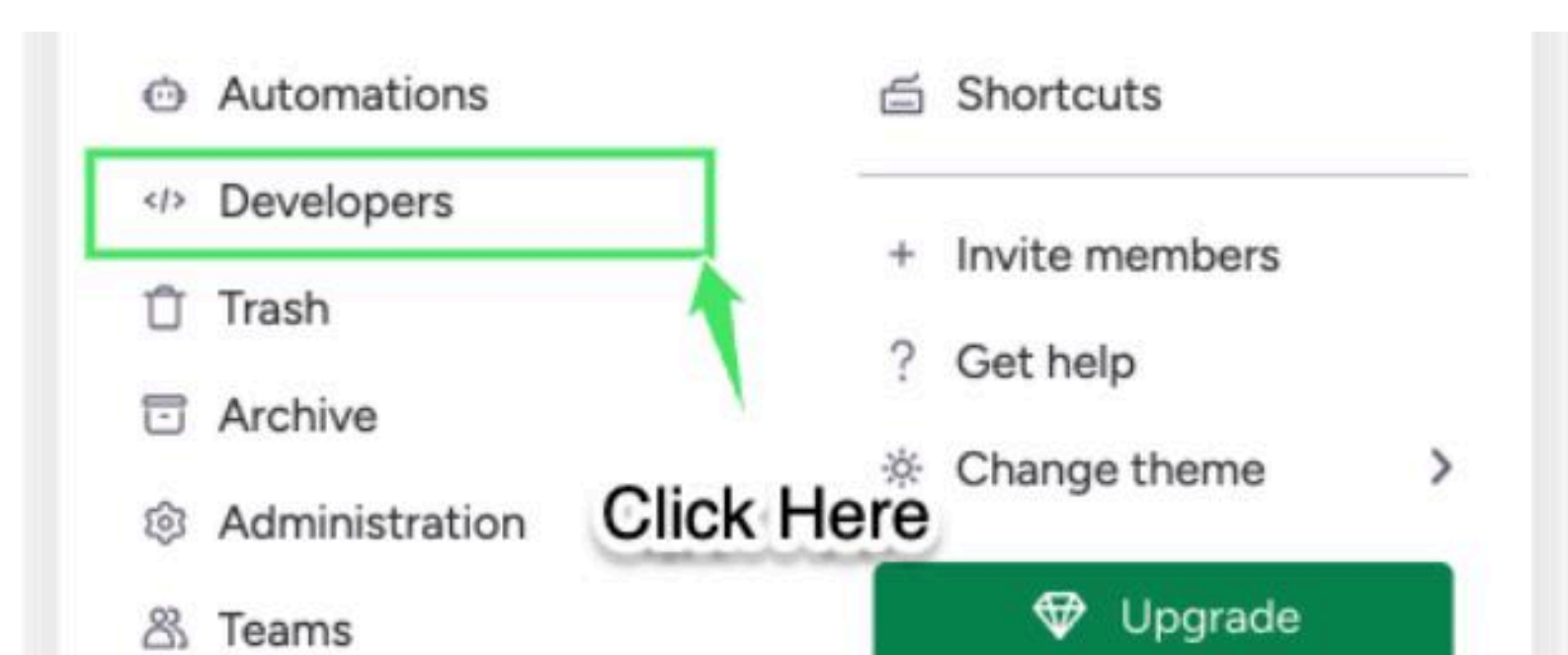
3. Go To Connections → Personal API Token.



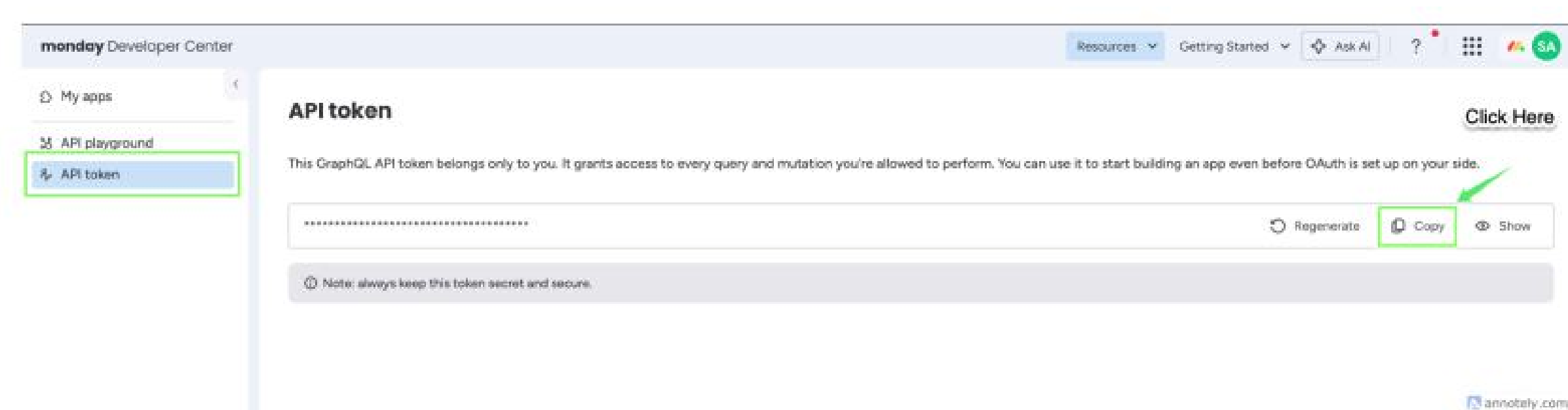
4. Click Copy And Share The Token With Us Securely. (If You Click Regenerate, Your Old Token Stops Working Immediately.)

### Option B — Member Path (Developer Center)

1. Log In To Monday.
2. Click Your Profile Picture → Developers To Open The Developer Center.



3. Go To API Token → Copy The Personal API Token.



### How To Revoke/Rotate Later

Go Back To The Same Place You Copied It From And Click Regenerate. This Instantly Invalidates The Previous Token—Tell Us When You Rotate So We Can Update Our Credentials.